

Desa Impiana
Reservation for Common Facilities

Unit No	
Owner's Name	
Tel. No.	
No. Of Guest	
Date & Time	

I would like to reserve to use of the followings facilities :-

Tick (√)	Description	Deposit (RM)	Rental (RM)
	1. Swimming pool deck	150.00	
	2. Buffet Table	20.00	
	3. (12) Table (100) Chair	1 unit RM 3.50 1 unit RM 0.65	L/Sump 100.00
	4. BBQ Grill Halal food allowed only		30.00
	5. Admin Charge (Admin, Maintenance, Cleaning & Utility - Water & Electricity)		150.00

I hereby agreed to the terms and conditions set by the Management Office :-

 (Owner Signature)

Date :

Note : Parties and function should not exceed 10.30pm

 Checklist Report (Office Use) :

No	Description	Remark
1.	Cleanliness / Rubbish	
2.	Water Off / Electricity Off	
3.	Anything damage / Table & Chair	

 Checked By

FUNCTION ON : _____(_____)

UNIT NO : _____

TIME : _____

NO	LIST OF EQUIPMENT RENT	TOTAL
1	Long Table	
2	Round Table	
3	Chair	
4	BBQ	
5		

Standby : _____ + _____

Note :

No	Others to Done	Remark
1	List of guest	
2	Pool deck reserved for	

Prepared by :

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Watie / Nurul