## REGULATIONS AND GUIDELINES FOR CONTRACTORS

- 1. The Contractors and their employees must report at the security check point to obtain identification passes. Contractors' vehicles must not cause obstruction to the main entrance, driveways, car park area etc.
- 2. Employees of the contractors must behave themselves at all times while in the condominium compound and are not to loiter around and/or make themselves a nuisance to others.
- 3. All renovation debris and other materials are to be handled in such a manner so as not to cause damages, litter or obstruct the common areas and staircase or cause inconvenience to others.
- 4. All renovation debris must be removed away daily from the condominium compound for disposal during the progress of the works. No overnight storage of building materials or debris is allowed at any part of the common areas.
- 5. Renovation debris or other rubbish must not be thrown into the common drainage and sewer systems.
- 6. All cementing works must be done on plywood boards or other suitable materials in the condominium unit to avoid contamination of the common areas.
- 7. All materials for cementing works must be place on plywood boards or other suitable materials and kept in the condominium unit.
- 8. Any contractor or his employees who do not observe the regulations may be asked to leave or prohibited from entering the apartment compound.
- 9. No renovations works of any kind are permitted on Sundays and Public Holidays.
- 10. All renovations works are restricted to Mondays to Saturdays from 9.00 am to 6.00 pm only.
- 11. Tapping of the common areas' utilities (i.e. electricity/water) is strictly prohibited.
- 12. The workers are not allowed to use the common facilities i.e. clubhouse facilites, changing room, etc.
- 13. No heavy equipment /tool (such as concrete hacker) is permitted for the renovation unless the Management's approval is obtained.
- 14. Renovation noise level should be kept to a minimal.